

# GRANT FOR INTERNATIONAL MOBILITY OF FACULTY AND STAFF TO THE UNIVERSITY OF ALMERIA WITHIN THE FRAMEWORK OF THE ERASMUS+ KA-171 PROGRAM DURING THE ACADEMIC YEAR 2024/25

## 1. GENERAL REQUIREMENTS FOR APPLICANTS

Applicants must be employed at the W Booth School Engineering Practice and Technology, McMaster University, at the time of the mobility and must have at least a B2 level of English or Spanish

## 2. GRANT'S CONDITIONS

**Number of grants:** 1 mobility for teaching

**Teaching Assignment:** The beneficiary must carry out a mobility of 5 consecutive days for a total of 8 hours of teaching at UAL under a teaching program (content and dates to be discussed with their assigned host at UAL). The mobility must end no later than June 30, 2025.

**Amount of the Grant:** The total amount of the grant is composed of the sum of the Travel Allowance of and the Individual Support

- **Travel allowance:** Contribution to travel expenses based on the distance between the University of Almeria and McMaster University, according to the European Commission calculator: 1188€
- **Individual support:** Grant holders will receive a daily contribution for room and board. UAL will add two extra days of individual support to all mobilities, that is, the scholarship offers a total of 7 days of individual support for all participants: 170€ per day

## 3. APPLICATION AND DEADLINE

Applications must be made online through this form: <https://forms.gle/PwgF6UXpwVtoX98Y6>

The deadline for applications is December 8, 2024 at 23:59 CET time.

Applications must include the following documents:

- [Support and certification letter](#) signed by Prof. Brian Baetz [baetz@mcmaster.ca](mailto:baetz@mcmaster.ca), Director, W Booth School of Engineering Practice and Technology
- Certificate of English and/or Spanish language level, as required by section 1 of this call. If the candidate is a Canadian national, they will be considered to have a C2 level and it will be sufficient to send a copy of their passport through the application form.
- The application may also include a motivation letter, which will only be considered in case of tie among candidates.

## 4. DISTRIBUTION OF GRANTS

UAL's International Office will take care of the selection process. The distribution of grants will be made by a Selection Committee composed by the Vice-rector for International Relations (who will act as President of the Committee) or the person they delegate in; the Director of the Mobility Secretariat; the Head of the International Office; and a member of the International Office who will act as Secretary of the Committee, with voice but no vote.

The Selection Committee will take into consideration the following selection criteria:

1. **Accredited knowledge of English or Spanish.** If the candidate has accredited knowledge of both languages, only the higher level will be taken into account.

- o C2 level 1 point
- o C1 level 0,5 points

b) **Seniority at home university**

- o Junior (< 10 years of experience) 3 points
- o Intermediate > 10 and < 20 years of experience) 2 points
- o Senior (> 20 years of experience) 1 point

c) **Number of Erasmus+ mobilities previously performed through the home university**

- o None 3 points
- o 1 to 2 mobilities 2 points
- o 3 or more mobilities 1 point

d) **The candidate has supported Erasmus+ mobility as academic coordinator or host, or has significantly promoted the program** 2 points

e) **Motivation letter** (optional document – It will only be considered in case of tie between candidate) Up to 2 points

In the event of a tie, priority will be given to those with a higher score in their motivation letter.

## 5 AWARDING OF GRANTS

After the deadline for submission of applications, the Vice-Rector's Office for Internationalization will publish a Provisional Resolution indicating the score of the candidates after applying the scale of section 4 of these rules and (if any) the reason for their exclusion. The publication will be made in the following web page of the International Relations Office of the University of Almeria

(<https://www.ual.es/internacionalizacion/movilidad-personal/erasmus-ka171-call-incoming-staff>).

Starting from the day of the Provisional Resolution's publication, participants who do not agree with their score or reason of exclusion, will have a period of 3 days (working days at UAL) to present allegations using the following form <https://forms.gle/moPA9gLe8CyXSPPA9>

Once the allegations have been resolved by the Selection Committee, the International Office will publish the Final Resolution.

All applicants who are not awarded a mobility grant will be placed on a waiting list according to their score on the scale, in order to cover possible resignations of the original awardees.

If any of the grants is not awarded, or if their holder drops out and the waiting list is empty, the Vice Rector may determine the allocation of those grants to other candidates from the same Erasmus+ country group and/or release a new call through urgent procedures respecting the principles of this call and/or relocate this funds for student mobilities.

## **6 COMMITMENT FROM GRANT AWARDEES**

Applicants selected as recipients of an Erasmus mobility grant under this call are obliged to:

Before their mobility:

- a) Fill in and sign the Erasmus+ Mobility and Grant (financial) Agreement sent by UAL's International Office.
- b) Provide a proof of insurance covering their mobility period at UAL (health, accident, travel and repatriation).

After their mobility:

- a) Fill in the Erasmus+ Final Report they will receive by email.