



**ACADEMIC ACCOMMODATION FOR RELIGIOUS, INDIGENOUS AND SPIRITUAL
OBSERVANCES (RISO)
STUDENT REQUEST FORM FOR FINAL EXAMINATIONS**

TO BE SUBMITTED TO THE REGISTRAR'S OFFICE (Gilmour Hall, Room 114)

In accordance to the RISO policy, this form may be used to address scheduling conflicts between Examinations (Registrar- invigilated final examinations) and religious, Indigenous or spiritual observances. **Accommodation requests must be submitted at least 10 working days before the start of the exam period. Late requests may not be possible reschedule, and you may be referred to your Faculty Office for alternative options.** For all other accommodation requests, see your Faculty Office and/or Student Accessibility Services (SAS), MUSC (Student Centre) – B107.

Student ID number:								McMaster email:
Name:								Date submitted:

If you are registered with SAS, please contact your consultant to ensure your disability and RISO accommodations are coordinated.

DETAILS ABOUT EXAMINATIONS TO BE WRITTEN (see reverse to add more requests):

Course Code (e.g., English 1A03):	Term:	Section:
Instructor's name:		Instructor's email:
Details specific to the conflict:		
Action taken (office only):		

Protection of privacy: The information collected in this form is used for the purposes of facilitating accommodation. All information will be kept in accordance with the confidentiality provisions of this policy. If you have any questions about the collection, use, and/or disclosure of this information, please contact the University Secretary Freedom of Information and Protection of Privacy Officer at 905-525-9140 x23080 or ayreh@mcmaster.ca.

Student Signature:	Date:
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FOR USE OF THE OFFICE OF THE REGISTRAR ONLY

Signature: _____

Stamp:

Date: _____

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